

# circusnext call for projects 2019-2021

## RECOMMENDATIONS TO APPLY

### How to prepare and submit your application

The **APPLICATION PROCESS** is composed of:

**An online form:** to collect short 'practical' data

**A PDF application form:** to collect long 'reflexive' answers (*attach to online form*)

**Your provisional calendar** (*attach to online form*)

#### 1/ Read the useful documents to prepare your application

- Call for projects (downloadable)
- Online application form (online only!)
- PDF application form (downloadable)

*N.B.: to avoid difficulties when you fill the form, we advise that you download the last version of Acrobat Reader:*  
<https://get.adobe.com/fr/reader/>

#### 2/ Prepare all the required information and documents

You should do this before starting to complete the online form!

- Gather the information requested on the online form
- Prepare the obligatory documents listed in the open call, that you will need when you submit your application:
  - o PDF application form: *complete in English and save as NAME OF THE PROJECT\_NAME OF PROJECT LEADER*
  - o A link to a non-edited 5-minute video
  - o Provisional calendar
- Prepare the other optional documents you would like to attach to your application

#### 3/ Submit your application

- Go to [www.circusnext.eu](http://www.circusnext.eu) in the Application section
- Fill out the online form
- Upload the obligatory documents mentioned above:  
PDF application form + Provisional calendar

**Important notice:** you cannot save the online form in view of finishing to complete it later. This is why we recommend you prepare all information and documents to upload before you start filling out this online form.

#### 4/ Confirmation that we have received your application

- After you click on the "Submit" button, an automatic screen appears and confirms that your application has been sent.
- A few minutes after, you should receive an email confirming that we have received your application and including a copy of your application form and links to the documents you have submitted. This confirmation email will also include a link to an anonymous survey related to a research conducted on the circusnext program.